



Minutes of the Partnership for Urban South Hampshire (PUSH) Joint Committee

*Minutes of a meeting held on 26 November 2007
in the Council Chamber, Civic Offices, Fareham.*

Members:

Councillor	Patrick Burridge
Councillor	David Airey
Councillor	Seán Woodward
Councillor	Shaun Cully
Councillor	Ken Thornber
Councillor	David Gillett
Councillor	Chris Treleaven
Councillor	Gerald Vernon-Jackson
Councillor	Alec Samuels
Councillor	Martin Hatley
Councillor	George Beckett

Authority represented:

East Hampshire DC
Eastleigh BC
Fareham BC
Gosport BC
Hampshire CC
Havant BC
New Forest DC
Portsmouth CC
Southampton CC
Test Valley BC
Winchester CC

Chief Executives:

Will Godfrey
Bernie Topham
Alan Davies
Ian Lycett
Peter Robertson
Sandy Hopkins
Dave Yates
David Williams
Brad Roynon
Roger Tetstall

Authority represented:

East Hampshire DC
Eastleigh BC
Fareham BC
Gosport BC
Hampshire CC
Havant BC
New Forest DC
Portsmouth CC
Southampton CC
Test Valley BC

Also in Attendance:

Kathy Slack
Martin Tugwell
Howard Ewing

Body represented:

South-East England Development Agency
South East England Regional Assembly
Government Office for the South East

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor Seán Woodward be appointed as Chairman of the Joint Committee for the remainder of the municipal year.

2. APPOINTMENT OF VICE-CHAIRMEN

The Joint Committee was invited to appoint Vice-Chairmen for the remainder of the municipal year and was reminded of the provisions of the agreement limiting who may be appointed in that capacity.

RESOLVED that Councillors Gerald Vernon-Jackson and Ken Thornber be appointed as Vice-Chairmen of the Joint Committee for the remainder of the municipal year.

3. CO-OPTION OF NON-VOTING MEMBERS TO THE JOINT COMMITTEE

RESOLVED that the following non-voting members be co-opted to the Joint Committee :-

Cathy Evans (deputy Howard Ewing) : Government Office for the South East;
Kathy Slack : South East England Development Agency; and
Martin Tugwell : South East England Regional Assembly.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mel Kendal (New Forest District Council) and Keith House (Eastleigh Borough Council) and from Simon Eden (Chief Executive, Winchester City Council).

5. NOTES OF LEADERS' AND CHIEF EXECUTIVES' MEETING

The Joint Committee received the notes of the Partnership for Urban South Hampshire (PUSH) Leaders' and Chief Executives' meeting held on 26 September, 2007.

RESOLVED that the notes of the meeting be received.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman explained the background to formation of the Joint Committee and summarised the achievements of the Partnership for Urban South Hampshire so far. He went on to outline the ambitions of the Joint Committee for delivering sustained economic growth for the area.

The Chairman also announced that this would be the last PUSH meeting to be attended by Peter Robertson and he paid tribute to the contribution Mr Robertson had made to the work of the Partnership.

7. DECLARATIONS OF INTEREST

There were no interests declared at this meeting.

8. PROCEDURAL ISSUES

(1) Administrative support to meetings

RESOLVED that Fareham Borough Council be appointed to provide administrative support for meetings of the Joint Committee and of the Joint Overview and Scrutiny Committee.

(2) Monitoring Officer

RESOLVED that the Solicitor to Southampton City Council be appointed as Monitoring Officer to the Joint Committee.

(3) Finance Officer

RESOLVED that the County Treasurer of Hampshire County Council be appointed as Finance Officer to the Joint Committee.

(4) Data Management

RESOLVED that Fareham Borough Council be appointed as the lead authority to manage data protection, information sharing and confidentiality issues.

(5) Code of Conduct / Constitution / Standing Orders

The Joint Committee considered the need for a Code of Conduct, Constitution and Standing Orders. Members were reminded that each had undertaken to be guided by their local authority's Code on accepting office and that the code equally applied to meetings of the Joint Committee. The agreement reached by all constituent authorities in establishing the Joint Committee would serve as its constitution. With regard to the need for standing orders in respect of the conduct of business, these should be those of the Monitoring Officer's authority and the financial rules should be those of the County Treasurer's authority.

RESOLVED that the approach to these matters be supported.

(6) Public Participation

The Joint Committee considered whether a mechanism for public participation was required for its meetings and discussed the most appropriate options.

RESOLVED that provision be made for a scheme of public participation in meetings of the Joint Committee based on allowing deputations of up to 10 minutes on matters which come within the terms of reference of the Joint Committee and which are strategic and affect two or more authority areas, subject to an overall maximum period of 30 minutes for all such deputations at each meeting.

9. SCHEDULE OF MEETINGS

The Joint Committee considered arrangements for future meetings and in particular whether an extraordinary meeting was required in February to approve the final draft of the Business Plan. An advanced draft of the Business

Plan would be available to the Joint Committee in January.

RESOLVED :

- (a) That arrangements for meetings to be held on 28 January and 18 March 2008 be confirmed;
- (b) That no extraordinary meeting be convened, but that the Joint Committee when considering the advanced draft of the Business Plan in January consider delegating authority to an appropriate officer to approve the final draft of the Business Plan following consultation with the Chairman.

10. WORK PROGRAMME 2007/08

Members considered the report of the PUSH Project Director outlining a draft programme of business to be considered by the Joint Committee during the current municipal year (report pjc-071126-r01-rlo refers).

RESOLVED that the work programme for the remainder of 2007/08 be approved.

11. PUSH BUSINESS PLAN: PROGRESS REPORT

The Joint Committee received a progress report on preparation of the Business Plan, which defined the activities that PUSH would undertake to contribute to delivery of the sub-regional strategy for South Hampshire (report pjc-071126-r02-rlo refers).

RESOLVED that the progress report and timetable be noted.

12. PUSH PROJECTS: PROGRESS REPORT

The Joint Committee received a report on the progress of each project currently being carried out by or on behalf of PUSH (report pjc-071126-r03-rlo refers).

RESOLVED that the report be noted.

(The meeting started at 6:00pm and ended at 6:45pm)