



Minutes of the Partnership for Urban South Hampshire (PUSH) Joint Committee

*Minutes of a meeting held on 23 June 2010
in the Council Chamber, Civic Offices, Fareham*

Members:

Councillor Patrick Burridge (deputising for
David Parkinson)
Councillor Keith House
Councillor Seán Woodward
Councillor Mark Hook
Councillor Roy Perry
Councillor Tony Briggs
Councillor Gerald Vernon-Jackson
Councillor Alec Samuels
Councillor Kelsie Learney

Authority represented:

East Hampshire DC
Eastleigh BC
Fareham BC
Gosport BC
Hampshire CC
Havant BC
Portsmouth CC
Southampton CC
Winchester CC

Chief Executives:

Bernie Topham
Peter Grimwood
Ian Lycett
James Strachan (deputising for Andrew Smith)
Dave Yates
Frank Campbell
David Williams
Brad Roynon
Roger Tetstall
Simon Eden

Authority represented:

Eastleigh BC
Fareham BC
Gosport BC
Hampshire CC
New Forest DC
Havant BC
Portsmouth CC
Southampton CC
Test Valley BC
Winchester CC

Anne-Marie Mountifield

PUSH Executive Director

Co-opted, Non-Voting Members

Cathy Evans
David Edwards
Mike Dorgan
Kathy Slack

Body Represented:

Government Office for the South East
(GOSE)
Homes & Communities Agency (HCA)
PUSH Business Group
SEEDA

1. ELECTION OF CHAIRMAN

RESOLVED, that Councillor Seán Woodward be appointed as Chairman of the Joint Committee for the Municipal year 2010/11.

2. APPOINTMENT OF VICE-CHAIRMAN

The Joint Committee was invited to appoint Vice-Chairmen for the Municipal year 2010/11 and was reminded of the provisions of the agreement limiting who may be appointed in that capacity.

RESOLVED, that Councillors Roy Perry and Gerald Vernon-Jackson be appointed as Vice-Chairmen of the Joint Committee for the Municipal year 2010/11.

3. CO-OPTING OF NON-VOTING MEMBERS TO THE JOINT COMMITTEE

RESOLVED, that Mike Dorgan, PUSH Business Group; David Edwards, Homes and Communities Agency; Cathy Evans, Government Office for the South East; and Kathy Slack, South East England Development Agency; be co-opted as non-voting members to the Joint Committee.

4. APPOINTMENT OF DELIVERY PANEL CHAIRMEN

The Committee considered a report by the PUSH Executive Director, which focused on the proposed appointments for the Delivery Panels and Boards for the municipal year 2010/11 (copy of report [pjc-100623-r06-amm](#) circulated with the agenda and appended to the signed minutes).

The Committee was advised of an additional member representative for the Sustainability and Community Infrastructure Delivery Panel, Councillor Therese Evans to be included on the Sustainability and Community Infrastructure Delivery Panel.

RESOLVED that the member and officer nominations, set out in Appendix A to these minutes, be APPROVED, subject to Councillor Therese Evans being included as a member representative on the Sustainability and Community Infrastructure Delivery Panel and that the panel structure be reviewed at the Joint Committee in November 2010.

5. APOLOGIES FOR ABSENCE AND CHANGES IN JOINT COMMITTEE MEMBERSHIP

Apologies for absence were received from Councillor David Parkinson, East Hampshire District Council, Edward Heron, New Forest District Council and Martin Hatley, Test Valley Borough Council.

Apologies for absence were also received from Sandy Hopkins, East Hampshire District Council & Havant Borough Council and Andrew Smith, Hampshire County Council.

RESOLVED that the relevant changes to the membership for this meeting be NOTED, as above.

6. MINUTES

RESOLVED that the minutes of the meeting of the PUSH Joint Committee meeting held on 23 March 2010 ([pic-100323-m](#)) be confirmed and signed as a correct record.

7. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made announcements regarding the following:-

(a) HCA Local Investment Plan:

The Chairman advised that further to the last Joint Committee, the Plan was formally submitted to the HCA on 11 June 2010. He explained that members would be aware that the Plan was largely drafted, prior to the election and the policy and financial climate had changed considerably since then. Some of these changes had been reflected in the Plan – such as the intention to abolish the South East Plan and the Chancellor's recent announcement of expenditure savings. The Chairman also advised that he had taken the opportunity to state that PUSH was very concerned about the need for the HCA to unlock Growth Area funding this year. It would also like to consider the longer term funding position and make progress with a Local Investment Agreement once the HCA's own budgetary position became clear.

(b) Appointment of the Chairman for the ESB:

The Chairman advised that Professor Debra Humphris, Pro Vice-Chancellor, Education at the University of Southampton, was formally appointed by him in May 2010. She brought to the Board a wealth of experience and would be a real asset to PUSH. As Professor of Health Care Development, she had worked closely with a wide range of public and independent sector organisations to shape and redesign services in relation to policy drivers, to evolve workforce development and support education innovation. The Chairman had invited her to the next Joint Committee on 7 July. The full Board was now in place and in addition to Deborah, the following business leaders from the Private sector had been appointed:-

- Chris Allington – Oxford Innovations;
- Ian Booth - BAE Systems;
- Chris Buckley – Lawton Communications;
- Huw Chapman – Pall Europe;
- Graham Ellis – Ellis Transport;
- Steve Grant – De Vere Hotels; and
- John Walkerdine – Astrium.

(c) Item of correspondence from the Environment Agency:

The Chairman explained that following the Agreement of the Memorandum of Understanding (MOU) and the signing Ceremony on 18 March 2010, and as part of the MAA refresh, the Environment Agency had

set up a new project entitled Solent Flood Risk 2026, which would take a fresh approach to reducing flood risk and achieving safe and sustainable development for the benefit of local communities. In partnership, they would look at opportunities to reduce flood risk and deliver the outcomes set out in the MOU. PUSH had been invited onto the project Board.

(d) Budget and Local Enterprise Partnership:

A white paper this summer will set out the details of the coalition government's plans to replace regional development agencies with new local authority-business led economic development bodies.

The chancellor's Budget report, published yesterday, says that the Government will "enable locally-elected leaders, working with business, to lead local economic development".

As part of this change, says the document, regional development agencies "will be abolished through the Public Bodies Bill". "A white paper later in the summer will set out details of these proposals".

The document says that the Government will support the creation of Local Enterprise Partnerships (LEPs) – new local authority-business led bodies – to replace the RDAs, "particularly those based around England's major cities and natural economic areas".

According to the document, the LEPs would "enable improved co-ordination of public and private investment in transport, housing, skills regeneration and other areas of economic development".

The Partnership for Urban South Hampshire has a long established strategic framework within which local authorities, external partners and businesses are already working together on issues of economic concern and the boundaries of PUSH accurately reflects the real Local Economy. There is scope for taking this a stage further and delivering significant efficiency gains by taking on the role of a Local Enterprise Partnership to enable improved co-ordination of public and private investment in transport, housing, skills regeneration and other areas of economic development. Paragraph 1.89 of the 22 June Budget report sets out the Government's intention to abolish RDAs as part of a new Public Bodies Bill – following a summer white paper and consultation period, during which PUSH will have an opportunity to respond.

The Committee was further advised that with RDAs being replaced, PUSH needed to express its wish to be a Local Economic Partner for the South Hampshire area. This was agreed

8. EXECUTIVE DIRECTOR'S UPDATE REPORT

The Committee considered a report, by the PUSH Executive Director, which represented an additional method for PUSH business to be reported to the Joint Committee. The Executive Director's report provided an opportunity for issues which were significant, but did not justify a full report in their own right, to be brought to the attention of the Joint Committee for a decision or for information (copy of report [pjc-100323-r01-amm](#) circulated with the agenda and appended

to the signed minutes).

Part A: MATTERS FOR A DECISION

(a) Employment and Skills Board (ESB):

RESOLVED that the progress to date be NOTED and the revised Terms of Reference for the ESB be APPROVED and authority be DELEGATED to the Executive Director of PUSH, in consultation with the Chairman of the Joint Committee and the Chairman of Economic Development Delivery Panel, to approve future changes.

(b) SEEDA / SRP Contract 2008-2011:

Councillor Keith House declared a personal interest in this item as a member of the Board of SEEDA and remained in the meeting during the debate.

RESOLVED that Hampshire County Council be AUTHORISED to sign the Amended Schedule to the contract with SEEDA on behalf of PUSH, subject to confirmation of the SEEDA budget position. .

(c) Plugged in Places:

RESOLVED that:-

- (a) the progress to date be NOTED and the proposal that PUSH becomes a core partner in the consortia be APPROVED; and
- (b) authority be DELEGATED to the Executive Director to finalise a contribution for the consortia bid on behalf of PUSH, in the event it is invited to make a submission of a full bid.

Part B: MATTERS FOR INFORMATION

(a) Multi Area Agreement Refresh:

RESOLVED that the information be NOTED.

(b) PUSH Communications Strategy:

RESOLVED that the information be NOTED.

(c) Delivery Panel Update:

RESOLVED that the information be NOTED.

9. UPDATES FROM THE DELIVERY PANEL CHAIRMEN

The Joint Committee received an update from the External Funding and Resources Delivery Panel Chairman's representative, who provided information on discussions with Treasury on the Single Appraisal framework and the potential for TIF/ADZ. He also advised on the work of the Panel on investment

needs in relation to employment sites. There was a recommendation to take forward Dunsbury Hill Farm as part of the pilot work and to invite PUSH authority partners to come forward with a further small number of key sites so that the pilot could consider at least 2 or 3 sites. There was a discussion on potential deliverability of some brownfield sites, given their complexity, and it was hoped that the pilot work could look at funding models and options going forward.

Councillor Gerald Vernon-Jackson declared a personal interest in this item as it referred to Dunsbury Hill Farm, which was owned by Portsmouth City Council. He remained in the meeting during the debate.

The Joint Committee received an update from the Quality Places Delivery Panel Chairman. Projects had been developed and the Panel was working with Hampshire Portsmouth Property Trust and the City Council to generate the Portsmouth harbour area. Funding was also needed for the Portsmouth Gateway bid. The Chairman of the Panel also advised that design awards would go live in the autumn.

James Strachan advised that work was proceeding again on the Bus Rapid Transport (BRT) for Gosport and Fareham. The three transport authorities were about to launch a consultation on their LTP's

RESOLVED that the information received from the Delivery Panel Chairmen be NOTED.

10. PUSH PERFORMANCE 2009/10

The Joint Committee considered a report by the Programme and Information Manager and the PUSH Executive Director, which provides an initial summary of PUSH's performance for 2009/10 against the previously agreed key strategic outcomes using an exception based approach as the basis for performance management (copy of report [pjc-100623-r02-amm-gig](#) circulated with the agenda and appended to the signed minutes).

RESOLVED that the latest performance information (for the 2009/10 financial year) against the measures previously adopted by the Joint Committee, be NOTED.

11. PUSH STATEMENT OF ACCOUNTS

The Joint Committee considered a report by the PUSH Treasurer, which asked members to formally approve the Statement of Accounts for 2009/10, as required by The Accounts and Audit Regulations 2003, which specify that the Statement of Accounts for specified bodies, including Joint Committees, must be approved by the 30 June following the year end, by those charged with governance (copy of report [pjc-100623-r03-spo-tni](#) circulated with the agenda and appended to the signed minutes).

It was noted that there was a typographical error on page 18 of the Statement of Accounts, in that the figure under Total Net Expenditure should be £8,353,604.

RESOLVED that:-

- (a) the Annual Governance Statement on pages 6 to 14 of the Statement of Accounts 2009/10 be APPROVED;
- (b) the Statement of Accounts for the 2009/10 financial year be APPROVED, subject to the Total Net Expenditure figure being amended to £8,353,604.;
- (c) the carry forward of the total underspend of £2,970,000 from 2009/10 into 2010/11 be APPROVED; and
- (d) it be NOTED that the impact of the underspending in 2009/10 has been incorporated into the revised 2010/11 budgets presented to this meeting of the Joint Committee in a separate report.

12. REVISED CAPITAL AND REVENUE BUDGETS 2010/11

The Joint Committee considered a report by the push Treasurer and the PUSH Executive Director, which advised that it was necessary to adjust the budgets to take account of the final outturn for 2009/10, and the consequent amendments to the under spend to be carried forward into the current year. In addition, there was currently a degree of uncertainty surrounding some of the funding expected to be available to PUSH, and, until these were confirmed, PUSH could not commit to funding any programme dependent on that funding. Therefore the Committee was requested to only approve spending where funding was regarded as committed, until the position is further clarified (copy of report [pjc-100623-r04-spo-amm-tri](#) circulated with the agenda and appended to the signed minutes).

RESOLVED that:-

- (a) the revised capital and revenue budgets for 2010/11, as set out in the report, pending further clarification on the level of resources available to PUSH in 2010/11, be APPROVED;
- (b) under spends in the 2009/10 capital programme carried forward to be spent on the following projects be APPROVED:-
 - Portsmouth Creative Industries - £232,000;
 - Portsmouth Surface Water Separation/East West Sewer - £29,000;
 - Renewable Energy Evaluation Pilot - £10,000 (in addition to £10,000 previously approved); and
 - M27, Junction 5 Phase 1 - £167,000.
- (c) the revised capital programme of carry forward activity only, be APPROVED at this stage, as set out in the report, funded from the under spend brought forward from 2009/10;
- (d) under spends in the 2009/10 revenue programme carried forward to be spent by the following Delivery Panels be APPROVED:-
 - Sustainability and Community Infrastructure - £30,000;
 - Housing and Planning - £49,000;

- Quality Places - £11,000; and
 - Central Costs - £22,000.
- (e) the revenue programme, as set in the report, which excludes any funding regarded as being at risk, be APPROVED; and
- (f) it be NOTED that a further update on the budget will be prepared for the Joint Committee meeting on 7 July 2010, and will include a recommended approach to the allocation of the remaining funds from the capital programme.

13. ROLE OF LEAD AUTHORITY IN CONTRACTUAL ARRANGEMENTS

The Joint Committee considered a report, by the Solicitor to the Council, Southampton City Council and Head of Legal Services, Hampshire County Council, which explained and proposed a solution to an important issue in relation to the effective delivery of business objectives. This concerned the role of lead authority where one of the partners entered into contractual arrangements on behalf of the Partnership (copy of report [pjc-100623-r05-kga](#) circulated with the agenda and appended to the signed minutes).

RESOLVED that a short supplementary legal agreement be entered into, as set out in Appendix A to the report, and that this be approved by each of the partner local authorities to PUSH when they approve the Business Plan.

14. FINAL REPORT OF THE PUSH TASK AND FINISH GROUP ON PROPOSALS FOR THE NORTH OF FAREHAM STRATEGIC DEVELOPMENT AREA (SDA)

The Committee considered a report by the PUSH Executive Director, which sought agreement from the Joint Committee to the recommendations in the report from the PUSH Task and Finish Group established following last year's request by Fareham Borough Council (FBC) for PUSH to provide greater certainty on its likely representations in respect of certain aspects of FBC's emerging proposals for the proposed SDA North of Fareham (copy of report [pjc-100623-r07-amm](#) circulated with the agenda and appended to the signed minutes).

A member advised that while he supported the eco-town near Fareham, he was concerned about the recommendation in the final report of the task and finish group in section 2d, as the Coalition agreement to rapidly abolish Regional Strategies and return decision-making powers on housing and planning to Local Councils needed to be reflected more clearly.

Another member also advised that he felt it would be difficult to consider this item in advance of the completion of the forthcoming draft economic development strategy, when it was expected that there would be a revised economic evidence base and supporting scenario for Economic growth going forward.

It was therefore suggested that consideration of this report be deferred until the July meeting of the Committee, when it could be considered alongside the report on the draft Economic Development Strategy.

RESOLVED that consideration of this item be DEFERRED until the July meeting of the Committee and that the Task and Finish Group be requested to update the report to address the above issues raised by members.

15. PUSH GREEN INFRASTRUCTURE STRATEGY

The Committee considered a report by the Corporate Director, Havant Borough Council, which explained the key issues raised in the consultation and the response of the strategy Commissioning Group to those comments (copy of report [pjc-100623-r08-fca](#) circulated with the agenda and appended to the signed minutes).

A member suggested that the wording of the document needed amending. He suggested removing the word "urban" and adding the word "appropriate" to paragraph 1.2 when referring to recreation.

Another member suggested that on pages 60-61 of the strategy, paragraph 6.2.1 referred to governance issues and the establishment of a Joint Advisory Committee. He felt that this would be working in parallel to PUSH and this work should be allocated to the Sustainability and Community Infrastructure Delivery Panel.

RESOLVED that, subject to the amendments to the strategy suggested above:-

- (a) the PUSH Green Infrastructure Strategy be ADOPTED as a Policy Framework Document;
- (b) the process of appointing a Green Infrastructure Co-ordinator now be initiated; and
- (c) work on governance issues be allocated to the Sustainability and Community Infrastructure Delivery Panel.

(The meeting started at 6:00pm and ended at 7:47pm).

*(NB: The next meeting of the Partnership for Urban South Hampshire (PUSH) Joint Committee will be held on **Wednesday, 7 July 2010 at 6:00pm**).*

APPENDIX A

Delivery Panel	Chairman	Other Member Representative	Chief Executive	Officer Support
Economic Development	Cllr Tony Briggs (HBC)	Cllr Royston Smith(SCC) Cllr Mark Hook(GBC)	Bernie Topham(EBC)	Kishor Tailor(PUSH) Kathy Wadsworth(PCC) - Skills
External Funding and Resources	Cllr Roy Perry(HCC)	Cllr Keith House(EBC) Cllr Mel Kendal (HCC)	Andrew Smith(HCC)	County Treasurer/Tom Niedrum (HCC), Anne-Marie Mountifield(PUSH), Jeff Channing(PUSH)
Sustainability and Community Infrastructure	Cllr Martin Hatley(TVBC)	Cllr Connie Hockley (FBC) Cllr Therese Evans (WCC)	Sandy Hopkins(EHDC/HBC)	Frank Campbell(HBC) – Sustainability Steve Lees (TVBC) – Community Infrastructure
Quality Places	Cllr Gerald Vernon-Jackson(PCC)	Cllr Burridge(EHDC)	Simon Eden(WCC)	Charles Freeman(PUSH)
Housing and Planning	Cllr Edward Heron(NFDC)	Cllr David Guest (HBC)	David Williams(PCC)	Stuart Roberts(HCC) – Planning Barbara Compton(SCC) - Housing
Board	Chairman	Other Member Representative	Chief Executive/PUSH Lead	Officer Support
Employment and Skills Board	Deborah Humphris (University of Southampton)	Cllr Roy Perry (HCC) Cllr Tony Briggs (HBC)	Anne-Marie Mountifield (PUSH Executive Director)	Kishor Tailor(PUSH) Kathy Wadsworth (PCC) - Skills
Inward Investment Board	Cllr Mark Hook (GBC)	Cllr Roy Perry (HCC)	Kishor Tailor	Task Group to be advised