



Minutes of the Partnership for Urban South Hampshire (PUSH) Overview and Scrutiny Committee

*Minutes of a meeting held on 20 March 2008
in the Council Chamber, Civic Offices, Fareham*

Members:

Authority represented:

Councillors Mrs Marjorie Harvey
David Goodall
Leslie Keeble
Keith Evans
Jenny Wride
Mike Park
Alec Samuels
Ian Hibberd
Roger Huxstep

East Hampshire DC
Eastleigh BC
Fareham BC
Hampshire CC
Havant BC
Portsmouth CC
Southampton CC
Test Valley BC
Winchester CC

1. ELECTION OF CHAIRMAN

RESOLVED that Councillor Alec Samuels be appointed Chairman of the Overview and Scrutiny Committee for the remainder of the municipal year 2007/08.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor Jenny Wride be appointed as Vice-Chairman of the Overview and Scrutiny Committee for the remainder of the municipal year 2007/08.

3. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Royston Smith (Southampton City Council) for whom Councillor Samuels was deputising. Apologies were also received from Paul Vickers and Chris Lagdon from New Forest District Council,

4. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements at this meeting.

5. DECLARATION OF INTERESTS

There were no interests declared at this meeting.

6. TERMS OF REFERENCE

The Committee received a report, setting out the terms of reference for the Overview and Scrutiny Committee of the Partnership for Urban South Hampshire, as previously agreed by the member authorities (report [pos-080320-r02-bwr](#) refers).

It was AGREED that the terms of reference of the Overview and Scrutiny Committee be noted, subject to some clarification of the wording.
(*Note : revised terms of reference attached*).

7. OPERATIONAL ARRANGEMENTS

The Committee considered a report on the proposed operational arrangements for meetings of the committee (report [pos-080320-r03-bwr](#) refers).

It was AGREED:-

- (a) that two general meetings of the committee be held per year, scheduled for such dates as would aid consideration of the PUSH business plan;
- (b) that additional meetings be convened for review of Joint Committee decisions which have been called-in or otherwise as required by the committee or by the chairman in consultation with members;
- (c) that meetings be scheduled to commence at 6:15pm;
- (d) that the right of members to add items to the agenda for consideration be limited to those matters which are strategic and which affect two or more authority areas;
- (e) that the arrangements for call-in of Joint Committee decisions be confirmed as set out in the report;
- (f) that a mechanism for public participation in the committee's meetings be established along similar lines to that adopted by the Joint Committee.

8. PUSH BUSINESS PLAN

The committee considered a report by the Project Director, which set out the PUSH Business Plan for 2008-2011, a key document for the delivery of the sub-regional strategy for South Hampshire and setting out the actions to be implemented by the Joint Committee (report [pos-080320-r01-sco](#) refers). The Chairman of the Joint Committee, Councillor S D T Woodward, also delivered a presentation explaining the background to the work of the PUSH Joint Committee.

The Committee discussed the business plan and raised a number of issues, including the determination of appropriate levels of affordable housing, obtaining funding and commitment for the delivery of the necessary infrastructure for the area and the impact that the proposed community infrastructure levy might have. Members also discussed transport links and the progress and delivery of particular projects for the area. The role and impact of

SEEDA was reviewed, as was the possible impact of future restructuring of the Learning and Skills Council. Members were also advised that an announcement on the South-East Plan was expected around June-July of this year and that a period of consultation would follow.

It was AGREED:-

- (a) that the Chairman of the PUSH Joint Committee be thanked for his informative presentation;
- (b) that the Joint Committee's proposed business plan be noted;
- (c) that a discussion on housing issues be scheduled for the next meeting and the lead officer be requested to attend;
- (d) that arrangements be made for seminars and briefings on particular topics to be held for members of the Overview and Scrutiny Committee as the various parts of the business plan are further developed or are achieved.

(The meeting started at 10:30am and ended at 12.15pm).

PARTNERSHIP FOR URBAN SOUTH HAMPSHIRE
TERMS OF REFERENCE FOR JOINT OVERVIEW AND SCRUTINY COMMITTEE

GENERAL

- a. This is a joint committee of the Parties under the Local Government Acts 1972 and 2000.
- b. The Parties have arranged for the discharge by the PUSH Overview and Scrutiny Committee such functions as are within the Panel's terms of reference (set out below).
- c. Certain functions are delegated by the PUSH Overview and Scrutiny Committee within their terms of reference to officers.
- d. Where a function or matter within the PUSH Overview and Scrutiny Committee's competence has been delegated, the Committee may exercise that function / matter concurrently with the officer to whom it has been delegated.
- e. Call-in may be triggered by two or more Committee members giving due notice to the proper officer.

TERMS OF REFERENCE

1. To scrutinise and call-in decisions of the PUSH Joint Committee.
2. To scrutinise in particular the PUSH Business Plan and its delivery. .
3. In respect of any call-in:
 - To review decisions made in accordance with the approved business plan and where the Committee considers it appropriate, to refer such decisions back to the PUSH Joint Committee with comments for reconsideration;
 - To review decisions not made in accordance with the approved business plan, where the Committee may either refer such decisions back to the PUSH Joint Committee with comments for reconsideration or refer the decision back to individual authorities.