



Minutes of the Partnership for Urban South Hampshire (PUSH) Overview and Scrutiny Committee

*Minutes of a meeting held on 23 May 2011
in the Collingwood Room, Civic Offices, Fareham*

Councillors David Goodall
Roger Huxstep
David Swanbrow
Robert Forder
Graham Burgess
Adrian Vinson

Authority represented:

Eastleigh BC
Winchester CC
Fareham BC
Gosport BC
Hampshire CC
Southampton CC

Also Present:-

Peter Grimwood
Anne-Marie Mountifield
Gloria Ighodaro

Chief Executive, Fareham BC
PUSH Executive Director
Programme and Information
Manager

1. ELECTION OF CHAIRMAN

RESOLVED that Councillor David Goodall from Eastleigh Borough Council, be elected Chairman for the 2011/12 municipal year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor, Roger Huxstep from Winchester City Council be appointed Vice-Chairman for the 2011/12 municipal year.

3. APOLOGIES FOR ABSENCE AND CHANGES IN OVERVIEW AND SCRUTINY MEMBERSHIP

Apologies for absence were received from Councillors Mrs Harvey, East Hampshire District Council, Mrs Denston, Deputy for Councillor Mrs Harvey, East Hampshire District Council, I Hibberd, Test Valley Borough Council, C Collier, Deputy for Councillor I Hibberd, Test Valley Borough Council and M Park, Portsmouth City Council.

4. MINUTES

RESOLVED that the minutes of the meeting of the PUSH Overview and Scrutiny Committee held on 1 March 2011, be confirmed and signed as a correct record (attached - [pos-110301-m](#)).

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised members of the Fire Evacuation procedures.

6. DECLARATIONS OF INTEREST

There were no interests declared at the meeting.

7. DEPUTATIONS

There were no deputations made at the meeting.

8. EXECUTIVE DIRECTOR'S REPORT

The Committee considered a report by the PUSH Executive Director, which represents an additional method for PUSH business to be reported to the Overview and Scrutiny Committee. The Executive Director's report provides an overview of key developments since the Overview and Scrutiny meeting held in November 2010 and which were not covered fully in other items on this agenda (copy of report [pos-110523-r01-amm](#) circulated with the agenda and appended to the signed minutes).

The PUSH Executive Director also gave members a verbal update regarding the regional; growth fund and the Solent Local Enterprise Partnership (LEP).

It was AGREED that the PUSH Executive Director's report NOTED.

9. EMERGING CAPITAL AND REVENUE PROVISIONSAL OUTTURN 2010/11 AND THE EMERGING CAPITAL AND REVENUE BUDGET FOR 2011/12

The Committee received a monitoring report on the Capital and Revenue Programme for 2010/11 and 2011/12, which summarised the provisional outturn against the budget for the financial year 2010/11, in advance of the formal presentation of the Statement of Accounts to the Joint Committee (copy of report - [pos-110523-r02-mlo-tni](#) circulated with the agenda and appended to the signed minutes).

It was AGREED that:-

1. the provisional outturn for the financial year 2010/11 be NOTED;
2. it be NOTED that the Statement of Accounts 2010/11 will be presented to the Joint Committee in June 2011; and
3. it be NOTED that the detailed revised budgets for 2011/12, taking into account the final outturn for 2010/11, will be presented to the Joint Committee in June 2011.

10. EMERGING PUSH BUSINESS PLAN 2011-13

The Committee received a report regarding the new Business Plan for 2011-2013, which summarised the framework for the PUSH Business Plan for 2011-13, pending consideration of a final draft of Business Plan at the first Joint Committee meeting of the municipal year, in June 2011 (copy of report - [pic-1105123-r03-amm](#) circulated with the agenda and appended to the signed minutes).

It was noted that the New Forest District Council are no longer a member of PUSH. Members suggested that the Chairman of the Overview and Scrutiny Committee invite the New Forest District Council to a future meeting to explore ways of joint working with PUSH now that it was no longer a member of the Partnership.

The Committee NOTED that:-

1. the framework PUSH Business Plan for 2011-13 (attached at Appendix A to the report) is the basis for the full Business Plan, be considered at the first Joint Committee meeting of the municipal year, in June 2011;
2. the roles of the PUSH Programme Board, Executive Co-ordination Group and Chief Executive's Group will be merged into a single group, based on the PUSH Chief Executive's Group, with representatives from partner organisations invited to attend as appropriate;
3. in future, the business representative on the Joint Committee will be nominated by the Solent LEP (once its board is in place);

4. the PUSH Executive Director will be developing PUSH's governance structures during 2011/12, in line with the principals and "direction of travel" set out at paragraphs 4 and 5 of the report and chapter 3 of the framework PUSH business plan, leading to the adoption of a new structure before the end of March 2012;
5. the current PUSH Delivery Panels are preparing Transition and Delivery Plans to be considered by Joint Committee, alongside the full business plan at the first Joint Committee meeting of the municipal year, in June 2011;
6. the New Forest District Council are no longer a member of PUSH . Members suggested that the Chairman of the Overview and Scrutiny Committee invite the New Forest District Council to a future meeting to explore ways of joint working with PUSH now that it was no longer a member of the Partnership.

11. EMERGING PUSH PERFORMANCE 2010/11

The Committee received the yearly progress report on PUSH performance for 2010/11, which provided a summary of PUSH's performance for the financial year 2010/2011 against a revised set of strategic outcomes using an exception based approach as the basis for performance management (attached - [pic-110523-r04-gih-amm](#)).

It was AGREED that:-

1. the new performance framework and associated strategic outcomes, as a method for measuring performance going forward, be NOTED. The new framework is predicated on the strategic priorities identified within the recently adopted Economic Development Strategy and the emerging PUSH Business Plan framework for the forthcoming transition year 2011/12;
2. it be NOTED that the revised performance framework and reporting for the 2010/11 financial year is against a set of revised strategic outcomes. Benchmarking against national and regional measures, where appropriate, has been retained. The report also reflected analysis against the PUSH 2010/11 capital and revenue programme and achievements to date; and

12. SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2011/12

The Committee considered a report by the Committee Services Manager, Fareham Borough Council, which asked members to determine its schedule of meetings for the municipal year 2011/12 (copy of report [pos-110301-r05-sco](#) circulated with the agenda and appended to the signed minutes).

It was AGREED that that the following schedule of meeting dates for the municipal year 2011/12 be APPROVED:-

- 22 November 2011; and
- 7 February 2012.

(The meeting started at 6:15pm and ended at 8:32pm).

*(NB: The next meeting of the Partnership for Urban South Hampshire (PUSH) Overview and Scrutiny Committee will be held on **Tuesday 22 November 2011 at 6:15pm**).*