



Minutes of the Partnership for Urban South Hampshire (PUSH) Joint Committee

*Minutes of a meeting held on 28 January 2014
in the Council Chamber, Civic Offices, Fareham*

Members:

Councillor	Seán Woodward
Councillor	Simon Letts
Councillor	David Evans
Councillor	Keith House
Councillor	Keith Mans
Councillor	Tony Briggs
Councillor	Rob Humby
Councillor	Ian Stephens
Councillor	Paul Vickers

Authority Represented:

Fareham BC
Southampton CC
East Hampshire DC
Eastleigh BC
Hampshire CC
Havant BC
Winchester CC
Isle of Wight Council
New Forest DC

Chief Executives:

Richard Jolley
Ian Lycett
Tom Horwood
David Williams
Roger Tetstall
Simon Eden
John Metcalfe (nominated Officer)

Authority Represented:

Fareham BC
Gosport BC
East Hampshire DC & Havant BC
Portsmouth CC
Test Valley BC
Winchester CC
Isle of Wight Council

Co-opted Members

Gloria Ighodaro
Anne-Marie Mountifield

Organisation Represented:

Partnership for Urban South Hampshire
Solent Local Enterprise Partnership

**For further information please contact Democratic Services at
Fareham Borough Council Tel: 01329 824594
democraticservices@fareham.gov.uk**

1. APOLOGIES FOR ABSENCE AND CHANGES IN JOINT COMMITTEE MEMBERSHIP

Apologies for absence were received from Councillor Gerald Vernon-Jackson - Portsmouth City Council, Councillor Ferris Cowper - East Hants DC (Councillor David Evans deputising), Councillor Mark Hook - Gosport Borough Council, Councillor Martin Hatley - Test Valley Borough Council, Councillor Keith Wood – Winchester City Council (Councillor Rob Humby deputising), Nick Tustian - Eastleigh Borough Council, Peter Grimwood – Fareham Borough Council (Richard Jolley deputising), Sandy Hopkins - Havant BC & East Hants DC (Tom Horwood deputising), Dawn Baxendale - Southampton City Council, Dave Yates – New Forest District Council, Kevin Bourner - Homes and Communities Agency (Bruce Voss deputising), Gary Jeffries – Solent Local Enterprise Partnership.

2. MINUTES

RESOLVED that the minutes of the PUSH Joint Committee meeting held on 23 September be confirmed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

Solent LEP Chairman

The Chairman announced that Gary Jeffries, was appointed in November 2013 as the new Chairman of the Solent LEP. Gary replaces the former Chairman Doug Morrison, following his retirement in September. Gary has been a Solent LEP Board member since 2011 and has been heavily involved in the development of the Solent Enterprise Zone at Daedalus. The Committee looks forward to working closely with Gary and the Solent LEP on cross cutting agendas including the Solent Strategic Economic Plan, Inward Investment, Employment and Skills.

City Deal

The Chairman updated Members on the Government's initial announcement in November 2012 to establish wave 2 City Deals to which twenty cities were invited to submit proposals that would help to address significant economic barriers to growth. He then confirmed that the joint Southampton and Portsmouth City Deal proposal to Government was amongst the successful deals signed off by Government in November 2013. The City Deal will no doubt bring significant growth benefits to the two cities and the wider Solent region creating the much needed additional jobs and business support.

Solent Local Growth Panel Update

Members were reminded by the Chairman of PUSH's invitation by the Solent LEP to nominate representatives onto the Solent Local Growth Panel. PUSH is represented by the Chairman and Councillor Manns, Sandy Hopkins as the PUSH Chief Executive Representative and Gloria Ighodaro as Programme Lead. The Panel has met twice to date and on both occasions considered the ambitions of the Solent Local Growth Plan, a draft of which was submitted by the LEP on 19th December 2013. A presentation on the key headlines of the

Solent Local Growth Plan will be provided by the LEP at this meeting later on in the agenda. Work is well underway on the supporting evidence base that will be required to inform the final submission of the Local Growth Plan including the Economic Modelling work being undertaken by Oxford Economic on behalf of the LEP. PUSH remains committed and continues to work closely with the LEP on this matter. Once completed, it is intended that the findings of the economic modelling work will be reviewed and reflected as an addendum to the PUSH Strategic Housing market Assessment (SHMA) and in turn inform the review of the PUSH Spatial Strategy.

The various evidence base gathered by both PUSH and the Solent LEP is vital to strengthen the final Local Growth Plan and emerging Growth Deal with Government. The more robust the plan, the more funding, freedoms and flexibilities that the Solent is likely to secure from the £2billion single growth pot.

Future Solent Event

The Chairman announced The Future Solent event held by PUSH in partnership with the Chamber of Commerce on 18 October, proved a success with over 190 delegates in attendance. Keynote speakers included the Secretary of State for Business Innovation & Skills, Vince Cable MP at which he announced Government plans to award £3 Million of Regional Growth Funding (RGF) support to the Future Solent Green Growth Programme. The exciting programme aims to create at least 315 new jobs in the Solent area over the next three years by supporting business growth in the low carbon or “green economy”. This includes high tech green technology companies and companies involved in renewable energy, energy efficiency and waste & recycling. The Panel is also progressing with developing a Solent Energy Strategy which will help to underpin the low carbon and energy efficiency ambitions of the area.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. UPDATES FROM DELIVERY PANEL CHAIRMEN

There were no updates from Delivery Panel Chairmen.

7. PUSH INTERIM EXECUTIVE DIRECTOR'S REPORT

The Joint Committee received a report from the PUSH Programme & Information Manager (acting up as Interim Executive Director) on matters that merit reporting to this Committee, but do not justify a full report in their own right.

RESOLVED that the Joint Committee NOTES and APPROVES:

- 1 the overall organisational structure including revised Delivery themed titles and remits;
- 2 that Member Champions resume their chairmanship under the revised portfolios unless they wish to step down and nominate a new Panel Chairman; and
- 3 that the revised governance arrangements will form the basis for the new PUSH Business Plan for 2014/16 which will be presented for approval at the June Joint Committee.

8. PUSH BUDGET MONITORING REPORT

The Joint Committee received a report on the Capital & Revenue budget for 2013/14 and to Consider Capital and Revenue forward budgets for 2014/15.

RESOLVED that the Joint Committee:

- 1 NOTES the spend for the year to date and the forecast outturn for the year as set out in the report;
- 2 NOTES the indicative carry forward requests for a number of the capital projects;
- 3 APPROVES the revised capital and revenue budgets for 2013/14 as set out in the report;
- 4 APPROVES a virement of £1,000 from capital unallocated balances and £15,000 from revenue unallocated balances to support Programme Management up to 31 June 2014; and
- 5 APPROVES a provisional allocation of £10,000 from the unallocated balances as match funding in support of the proposed cultural destination project subject to the success of the funding bid to Arts Council England.

9. SPATIAL STRATEGY REVIEW AND FINAL STRATEGIC HOUSING MARKET ASSESSMENT (SHMA) REPORT

The Joint Committee received a scoping paper on the spatial strategy roll forward to include the completion and publication of the SHMA.

RESOLVED that the Joint Committee:

- 1 NOTES the Final Report of the SHMA, and its publication on the Housing and Planning section of the PUSH website by 31 January 2014, subject to investigation regarding the omission of East Hampshire District Council figures included in the Key Findings;
- 2 AUTHORISES officers to prepare a specification, budget and timetable for the PUSH Spatial Strategy review during February and March 2014; and

- 3 RECEIVES an update report in March 2014, with a recommendation to appoint a consultant to undertake the initial phase of work. This work will take place over the period April 2014 to March 2015 and will lead to the preparation of a draft document for public consultation to include other interested parties in collaboration with PUSH Leaders, Chief Executives and Planning Officers Group (POG).

10. SOLENT STRATEGIC ECONOMIC PLAN

The Joint Committee received a presentation by the Solent LEP on the Draft Solent Strategic Economic Plan.

11. SOLENT INWARD INVESTMENT MODEL

The Joint Committee received an update on the work carried out to date towards an integrated Solent Inward Investment model.

RESOLVED that the Joint Committee:

- 1 AGREES a budget provision of £60K PUSH contribution for 2014/15 to support the transitional arrangements to go ahead in establishing an integrated inward investment team for the Solent.
- 2 APPROVES the actions set out in paragraph 21 of the report, as below;
 - Agree £60k budget allocated to the new team 2014/15
 - Agree to move forward with an integrated team as a transitional arrangement during the next financial year
 - Agree to inform PUSH Solent Economic Development Officers Group
 - UKTI Memorandum of Understanding (MoU) - responsibility for processing UKTI enquiries to transfer to new integrated team
 - Protocols established with partner(s) outside of the new team
 - Develop the job descriptions and recruitment process for the two new posts including identifying the employing body
 - Require the inward investment panel to reach agreement regarding outstanding issues before April 2014 e.g. office location, CRM system, website management, etc and begin to process to refresh the new board

12. CULTURAL DESTINATION FUND UPDATE

The Joint Committee receive a report on the Cultural Destination Fund.

RESOLVED that the Joint Committee:

- 1 Provisionally allocates £10,000 partnership funding in support of the proposed cultural destination project. (This funding will only be spent if the application is successful.)

13. SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2014/15

The Joint Committee considered a report asking it to determine its schedule of meeting dates for the municipal year 2014/15.

RESOLVED that the Joint Committee:

- 1 APPROVES the dates for its meetings for the municipal year 2014/15 from the schedule attached at Appendix A to the report.

(The meeting started at 6:00pm and ended at 7.26pm).

(NB: The next meeting of the Partnership for Urban South Hampshire (PUSH) Joint Committee will be held on Tuesday 25 March 2014).