



# Minutes of the Partnership for Urban South Hampshire (PUSH) Joint Committee

*Minutes of a meeting held on 07 June 2016  
in the Council Chamber, Civic Offices, Fareham*

**Members:**

Councillors

Seán Woodward  
Guy Shepherd  
Keith House  
Stephen Phillpot  
Simon Letts  
Roy Perry  
Vicki Weston  
Mike Cheshire  
Martin Hatley  
Edward Heron

**Authority Represented:**

Fareham BC  
East Hampshire DC  
Eastleigh BC  
Gosport Borough Council  
Southampton CC  
Hampshire CC  
Winchester City Council  
Havant BC  
Test Valley BC  
New Forest DC

**Chief Executives:**

Peter Grimwood  
David Williams  
Roger Tetstall  
Steve Tilbury  
Ian Lycett  
Stuart Jarvis  
Tom Horwood  
Dawn Baxendale  
Bob Jackson  
Wendy Perera

**Authority Represented:**

Fareham BC  
Portsmouth CC  
Test Valley BC  
Winchester CC  
Gosport BC  
Hampshire CC  
Havant BC and East Hants DC  
Southampton CC  
New Forest DC  
Isle of Wight Council

**Co-opted Members:**

Gloria Ighodaro  
James Humphries  
Kevin Bournier

**Organisation Represented:**

Partnership for Urban South Hampshire  
Environment Agency  
Homes & Communities Agency

**Also in attendance:**

Alan Denton (for item 9)

Mark Stratton (for item 10)

Phillip Marshall (for item 12)

Andrew Wilson (for item 12)

Graham Tuck (for item 12)

Simon Finch (for item 13)

Solent Recreation Mitigation Partnership

Eastern Solent Coastal Partnership

Solent Transport

Solent Transport

PUSH

Solent Recreation Mitigation Partnership

Coordinator

**For further information please contact Democratic Services at  
Fareham Borough Council Tel: 01329 824594  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

**1. ELECTION OF A CHAIRMAN**

RESOLVED that Councillor Seán Woodward from Fareham Borough Council be elected as Chairman for the 2016/17 municipal year.

**2. APPOINTMENT OF VICE CHAIRMAN**

RESOLVED that Councillor Donna Jones from Portsmouth City Council be appointed Vice-Chairman for the 2016/17 municipal year.

**3. APOLOGIES FOR ABSENCE AND CHANGES IN JOINT COMMITTEE MEMBERSHIP**

Apologies for absence were received from Councillor Jonathan Bacon (Isle of Wight Council); Councillor Stephen Godfrey (Winchester CC) – Councillor Vicki Weston deputising; Councillor Neville Harrison (South Downs National Park); Councillor Mark Hook (Gosport Borough Council) – Cllr Stephen Phillip deputising; Councillor Donna Jones (Portsmouth City Council); John Metcalf (Isle of Wight Council) – Wendy Perera deputising; Councillor Diane Shepherd (Chichester District Council); Steve Avery (New Forest National Park Authority); Sandy Hopkins (Havant BC & EHDC) - Tom Horwood deputising; and Lucy Howard (South Downs National Park).

**4. MINUTES**

RESOLVED that the minutes of the PUSH Joint Committee meeting held on 15 March 2016 be confirmed as a correct record.

**5. CHAIRMAN'S ANNOUNCEMENTS**

**Employment and Skills Board (ESB)**

The Chairman announced there is currently a vacant seat on the Solent Employment and Skills Board. Councillor Daniel Jeffries from Southampton City Council was PUSH's representative on the ESB but unfortunately lost his seat at the last local election.

The Chairman was advised to inform the Joint Committee that the Terms of Reference for the Employment and Skills Board has changed slightly and no longer require the membership to Member only. For reference it states "*Two senior representatives from the Local Authorities (of which one must be a City representative) based in the Solent LEP area to be nominated by PUSH*".

Given the other PUSH representative on the Board is Councillor Cartwright from Fareham, it is preferred that the new nominee should be from either of the two cities.

The Chairman asked if there were any members or senior officers from the two Cities who would like to be considered for the role on the Employment and Skills Board. Interested members or officers should contact Gloria Ighodaro before the end of this week.

## **6. DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **7. DEPUTATIONS**

There were no deputations made at this meeting.

## **8. UPDATES FROM DELIVERY PANEL CHAIRMEN**

There were no Updates from Delivery Panel Chairmen at this meeting.

## **9. PUSH EXECUTIVE DIRECTOR'S REPORT**

The Joint Committee received a report by the PUSH Executive Director which covered matters arising which are significant and merit reporting to the Joint Committee but do not justify a full report.

RESOLVED that the Joint Committee:-

- (a) APPROVES the 2016/18 PUSH Business Plan which includes activities to be delivered in 2016-17, subject to clarification and amendments to be undertaken by the PUSH Executive Director; and
- (b) NOTES the matters for information outlined in Part B of this report.

## **10. Strategic Flood Risk Assessment (SFRA)**

The Joint Committee received an update via presentation to the PUSH SFRA 2016 which has been refreshed and was undertaken on behalf of PUSH by the Eastern Solent Coastal Partnership.

Mark Stratton was thanked for his presentation.

RESOLVED that the Joint Committee:-

- (a) APPROVES the PUSH Strategic Flood Risk Assessment (SFRA) 2016 Report and related outputs and confirms the approval to publish these on the PUSH website in place of the links that currently host the 2007 outputs. These includes:

- Revised PUSH SFRA Report
- Revised Local Authority Guidance Notes

- Refreshed GIS Mapping

## 11. CAPITAL AND REVENUE BUDGET MONITORING 2015/16 AND CAPITAL AND REVENUE BUDGETS 2016/17

The Joint Committee received a report which summarised the outturn against the budget for the financial year 2015/16 and also updates the proposed capital and revenue budgets for 2016/17, on the basis of the anticipated level of resources available and the priorities for PUSH.

RESOLVED that the Joint Committee:-

- (a) NOTES the outturn for the financial year 2015/16;
- (b) APPROVES the Statement of Accounts for the 2015/16 financial year and the Annual Governance Statement (Appendix 1);
- (c) NOTES that Partner Contributions for 2016/17 remain the same as 2015/16 resulting in a total contribution of £196,000;
- (d) APPROVES the revised capital and revenue budgets for 2016/17 as set out in the report, including the proposed level of contributions from partner authorities;
- (e) NOTES the award of £765,000 in 2016/17 from the Solent LEP Local Growth Fund to support the Solent Recreation Mitigation Project (SRMP); and
- (f) APPROVES that Southampton City Council (SCC) act as Accountable Body for managing these funds, on behalf of PUSH, at a cost of £4,000 to be met from the 2016/17 PUSH revenue budget.

## 12. SPATIAL POSITION STATEMENT

The Joint Committee received a report publishing the progress which has been made in the preparation of a new PUSH Spatial Strategy.

RESOLVED that the Joint Committee:-

- (a) NOTES for information, the completion of the PUSH Spatial Position Statement (2016) – (Appendix 1);
- (b) NOTES that the PUSH Spatial Position Statement covers the housing and economic market areas within which all Councils have a ‘duty to co-operate’. The Position Statement provides useful evidence based work for Council’s to fulfil their duty to co-operate obligations and Local Plan making; and
- (c) NOTES the intention to publish the PUSH Spatial Position Statement (2016) – (Appendix 1) and supporting evidence (Appendix 2-5) on the PUSH website for Councils and interested parties to readily access.

**13. SOLENT RECREATION MITIGATION PARTNERSHIP SECOND ANNUAL REPORT**

The Joint Committee received a report of the Solent Mitigation Recreation Partnership which produced its second Annual Report that reviews progress made during the last financial year and sets out plans for 2016/17.

RESOLVED the Joint Committee:-

- (a) NOTES and ENDORSES the Solent Recreation Mitigation Partnership's second Annual Report on Implementation.

- 14.** At the conclusion of the meeting, the Chairman reminded the Joint Committee that this was the last Joint Committee meeting that Gloria will attend prior to her leaving her position. The Chairman outlined some of the key achievements PUSH has made during Gloria's time as Programme Manager and latterly as Acting Executive Director, thanked her for her hard work and dedication and presented her with a gift from the Joint Committee.

*(The meeting started at 6:04pm and ended at 6:56pm).*

*(NB: The next meeting of the Partnership for Urban South Hampshire (PUSH) Joint Committee will be held on Monday 25 July 2016).*